

To: **NAHB Designees**

From: Barbara Carpenter  
Associate Program Manager

Subject: NAHB Classes Needed To Start/Complete Your Designation

In order to provide **you** with relevant classes to complete your NAHB designation, or to help you start your NAHB designation process, would you please take a few minutes to review the list below and let us know which classes would best meet your needs?


Please print a copy of the survey, complete the survey and return it by fax to (518-465-0635). Thank you for your time.

*Barbara Carpenter*


Barbara Carpenter  
Associate Program Manager  
NYSBA Research and Education Foundation

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Name \_\_\_\_\_ **NYSBA Local** \_\_\_\_\_

 What designation(s) are you interested in working towards?

[ ] Certified Graduate Builder (CGB) [ ] Certified Graduate Remodeler (CGR)

 What designation(s) are you currently working towards?

[ ] CGB [ ] CGR [ ] CAPS [ ] GMB

**Can we email information to you about upcoming classes? YES [ ] NO [ ]**

**If yes**, please confirm the e-mail address where you would like to receive this information: \_\_\_\_\_

(Please print clearly)

Class Name	YES, I need this class!!
<b>BUILDERS ASSESSMENT REVIEW (BAR)</b>	
<b>CGB: CERTIFIED GRADUATE BUILDER</b>	
• <b><i>Building Technology:</i></b>	
Building Codes & Standards	

Class Name	YES, I need this class!!
• <b>Building Technology:</b> (continued)	
Building Technology: Systems & Interior Finishes	
Building Technology: Structures & Exterior Finishes	
Green Building for Building Professionals	
• <b>Business Finance:</b>	
Business Accounting and Job Costs	
Business Management for Building Professionals	
Construction Contracts and Law	
Estimating	
Finance Banking	
• <b>Project Management:</b>	
Design/Build	
Off-Site Project Management	
On-Site Project Management	
Scheduling	
• <b>Sales &amp; Marketing:</b>	
Customer Service	
Land Development, Site Planning and Zoning	
Sales & Marketing	
• <b>Safety:</b>	
Recognizing the Big Four Safety Hazards for the Home Building Industry	
<b>PROFESSIONAL REMODELERS EXPERIENCE PROFILE (PREP)</b>	
<b>CGR: CERTIFIED GRADUATE REMODELOR</b>	
• <b>Sales &amp; Marketing:</b>	
Customer Service	
Sales and Marketing for Remodelers	
• <b>Business Administration:</b>	
Business Accounting and Job Costs	
Business Management for Building Professionals	
Negotiating Skills	
• <b>Design, Estimating &amp; Job Cost</b>	
Design/Build	
Estimating for Builders and Remodelers	

Class Name	YES, I need this class!!
• <b>Design, Estimating &amp; Job Cost</b> (continued)	
Profitable Business Through Quality Practices	
• <b>Contracts, Liability &amp; Risk Management</b>	
Construction Contracts and Law	
Negotiating Skills	
Risk Management and Insurance for Building Professionals	
• <b>Project Management</b>	
Off-Site Project Management	
On-Site Project Management	
Scheduling	
<b>CGA: CERTIFIED GRADUATE ASSOCIATE</b>	
• <b>Required Courses (3)</b>	
Business Management for Building Professionals	
Customer Service	
Sales & Marketing or Sales & Marketing for Remodelers	
• <b>Elective Courses (3): choose any three</b>	
Building Codes and Standards	
Building Technology: Structures and Exterior Finishes	
Building Technology: Systems and Interior Finishes	
Business Accounting and Job Cost	
Construction Contracts and Law	
Design/Build	
Estimating	
Finance Banking	
Green Building for Building Professionals	
Insurance Reconstruction	
Land Development, Site Planning and Zoning	
Negotiating Skills	
Off-Site Project Management	
On-Site Project Management	
Profitable Business Through Quality Practices	
Recognizing the Big Four Safety hazards for the Home Building Industry	
Scheduling	
<b>GMB: GRADUATE MASTER BUILDER</b>	
• <b>Required Courses (five of six)*</b>	
Land Acquisition and Development Finance	

Class Name	YES, I need this class!!
• <b>Required Courses (five of six)* (continued)</b>	
Risk Management and Insurance for Building Professionals	
Negotiating Skills	
Diversification: New Profits for Builders	
Financial Management	
Quality Construction	
* Candidates may substitute two CGB approved courses for any one GMB approved course provided those courses were not used to obtain their original CGA, CGB or CGR designation.	
<b>CAPS: CERTIFIED AGING-IN-PLACE SPECIALIST</b>	
Working With and Marketing To Older Adults	
Home Modifications	
Business Management for Building Professionals *	
* Holders of the following designations are exempt from this course: CGR, CGB, CGA, CR, CKD, CBD, ASID, AIA, GRI	